

Human Relations in the Workplace

Class

HRPO 1311

Practical application of the principles and concepts of the behavioral sciences to interpersonal relationships in the business and industrial environment. Human Relations in the Workplace. A study of the basic principles of the practice of human relations between organizations and the people who work for them for the purpose of building an understanding that mutual teamwork contributes to the welfare of both. Emphasis will be placed on case studies and application of human relations skills.

Required Textbooks

Effective Human Relations Personal and Organizational Applications, 13 Edition. Barry L. Reece , Virginia Polytechnic Institute and State University, Rhonda Brandt , Ozarks Technical Community College

Evaluation Standards

Objective and/or skill based tests, reading and writing assignments, group projects, quizzes, and class participation.

Final grades will be calculated by the following scale:

A: 90% and above:

B: 80% to 89%

C: 70% to 79%

D: 60 to 69%

F: Less than 60%

Instructional Methods

Lecture, video and/or slides, group activities, written assignments, and/or oral reports.

Disabilities

ADA Statement:

Any student with a documented disability (e.g. learning, psychiatric, vision, hearing, etc.) may contact the Office on the Weatherford College Weatherford Campus to request reasonable accommodations. *Phone:* 817-598-6350
Office Location: Office Number 118 in the Student Services Building, upper floor. *Physical Address:* Weatherford College 225 College Park Drive Weatherford, TX.

Academic Integrity

Academic Integrity is fundamental to the educational mission of Weatherford College, and the College expects its students to maintain high standards of personal and scholarly conduct. Academic dishonesty of any kind will not be tolerated. Academic dishonesty includes, but is not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials including unauthorized use of Generative AI. Departments may adopt discipline specific guidelines on Generative AI usage approved by the instructional dean. Any student who is demonstrated to have engaged in any of these activities will be subject to immediate disciplinary action in accordance with institutional procedures.

Program Learning Outcomes

The student will develop a marketable skill for immediate employment. Opportunities for students to upgrade their skills will be provided. Students will obtain a background of business and career information for further study, further training, and citizenship.

SCANS

<https://www.wcinstruction.net/syllabi/file.php/8/BUSCompetencyFoundationMaster2011.pdf>

Lab Fee

None