

RETURNED PAYMENT POLICY AND UNPAID CHARGES

A \$25 returned payment fee is charged for each payment returned by a financial institution for any reason. Returned payment for tuition and fees will be considered non-payment; therefore, the student will be subject to being dropped from all classes. The college will no longer accept checks from an individual who has a prior returned check.

Any unpaid charges will be sent to a third party agency for collection. The student will be responsible for all collection costs and attorney fees.